

## Jim H. McClung Lighting Research Foundation

### Research Proposal Review Criteria

The following has been prepared in order to provide information and guidance for those who wish to submit lighting research proposals to the McClung Foundation for funding. Items marked with an asterisk are essential. Proposals cannot be considered without this information.

- \*Title of the project
- \*The names of the researchers involved and their affiliations. Who is the lead researcher and who will handle the contract process and communications if the proposal is approved?
- \*A description of the work to be done. The more details that are provided, the more rapidly and thoroughly the proposed work can be evaluated.
- \*The expected duration of the project along with a project time line showing the sequence and timing of the work.
- \*Cost. A budget must be provided for all projects. Project costs should be listed and an annual budget provided for projects that are expected to last more than 1 year. If progress payments are expected as the work proceeds, the amounts and timing should be specified. Note the limit on overhead costs in Item #8 below.
- \*The timing of the final paper or report. Also see Item #5 below.
- Proposal Preparation Guidance. During the proposal evaluation process, the following questions are generally raised by the technical evaluation panel or the members of the McClung Board. Including information that answers such questions will speed up the evaluation process and will help you better understand the research interests of the McClung Foundation.
  1. Is the research clearly lighting oriented?
  2. Is the work likely to yield new, important and useful information about the proposed subject?
  3. Does the work involve basic or applied research?
  4. Are there potential commercial considerations that involve a particular company or product? (Note that the McClung Foundation cannot fund research where there may be a particular benefit to a business or company or which may involve the design and development of a proprietary product.)

5. Will the work lead to a paper, report or other publication that can be submitted to an authoritative research journal or presented at a research meeting or symposium? We encourage the publication of research work sponsored by the McClung Foundation in such publications as LEUKOS, the research journal of the Illuminating Engineering Society (IES). Note that such papers and reports are also posted on the McClung Foundation web site <https://www.mcclungfoundation.org/>
6. Do the researchers appear qualified to carry out the proposed work?
7. Is the research work well planned and is it within the capabilities of the researchers, their facilities and their organization given the proposed budget and schedule?
8. Does the cost appear reasonable? (Note that the McClung Foundation requires that institutional overhead costs be broken out of the total research proposal cost and does not usually consider projects with overhead costs higher than 15%. Preference is also given to projects with lower overhead costs.)

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